



Douglas La Follette, *Secretary of State*  
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608 266-0034 LOANS  
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Managing Wisconsin's trust assets for public education.

April 6, 2009

Ms. Doreen Treuden  
School District of Deerfield Community  
300 Simonson Blvd  
Deerfield, WI 53531

Dear Ms. Treuden:

The Board of Commissioners of Public Lands has determined that your loan application meets the requirements outlined in Subchapter II of Chapter 24, Wisconsin Statutes. You may now request disbursement of your State Trust Fund Loan.

Please make your request by sending a letter requesting the funds or by submitting the attached "Verification of Expenditure" form. You must maintain all documentation related to the project, since these records are subject to audit. Documentation of expenditures may include copies of vendor invoices, vendor delivery date acknowledgements, or architect's or engineer's progress reports. You **are not** required to send copies of this documentation with your request.

After we receive your written request, a "Certificate of Indebtedness" for the amount requested will be sent to you for signature. You must return the original, signed Certificate to us before we can send you a check or wire the funds to you.

Loans are disbursed in whole or in partial installments as needed. If you think that additional funds beyond those expenditures being requested will be spent within the next sixty days, you may request that those additional funds be disbursed to you in advance to cover your requirements. **You will be allowed to make draws on this loan for one year from the date of this letter.**

Sincerely,

A handwritten signature in black ink, appearing to read "Scott D. Eastwood", is written over a horizontal line.

Scott D. Eastwood  
Loan Analyst

Enclosures